

Job Opportunity Notice

Position:	Redistricting GIS Analyst – Time limited, 18-month unclassified position
Salary:	\$40,000 to \$58,228 annually, based on experience
Benefits:	Position receives state benefits, including health care
Location:	Jefferson City, MO
Application Deadline:	May 28, 2010

Job Description

The Office of Administration is seeking a GIS Analyst to support the state's redistricting efforts. The candidate must be a self-motivated, independent thinker with a strong work ethic and have a desire to refine his or her knowledge of geospatial solutions. The ability to manage deadlines and devise innovative responses to spatial problems is considered essential. The selected individual must be non-partisan and able to maintain political neutrality throughout the redistricting process.

The position of GIS Analyst is responsible for:

- Performing complex spatial analysis
- Creating high quality cartographic products
- Accurately maintaining a variety of GIS datasets
- Assisting Commission members throughout the redistricting efforts following the 2010 Census.

Duties include, but are not limited to, fulfilling custom map requests, writing database queries, geocoding addresses, developing metadata, etc.

Desired Knowledge, Skills, and Abilities

The candidate should possess the following:

- Sound understanding of GIS concepts such as geocoding and coordinate systems, and database design and editing
- Skill to function at a professional level in ArcGIS Desktop applications
- Ability to work independently
- Strong analytical skills and the ability to communicate effectively as part of a team

Qualifications

Minimum Qualifications:

- Bachelor's degree in GIS, Geography, Cartography, Computer Science, or a closely related area.

Preferred Qualifications:

- 2 or more years of professional GIS experience desired
- Experience troubleshooting hardware (e.g. plotters) and software issues
- Familiarity with ArcMap extensions
- Web development experience

To Apply:

Submit an introductory cover letter, resume, and college transcript to:

OA Division of Budget and Planning
P.O. Box 809
Jefferson City, MO 65102

Attention: Kristina

Or, email to: BPrecruitment@oa.mo.gov

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